

Highland Fire District  
Regular Meeting  
**August 14, 2018**  
7:00 PM St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(ABSENT)
	Christian Erichsen	(ABSENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman DiLorenzo called the meeting to order, led the salute to the flag and called for a moment of silence in memory of Past Commissioner Dominick "Lindy" Palladino.

- 1. APPROVAL OF MINUTES-** Chairman DiLorenzo asked for a motion to approve the minutes of the regular meeting held on July 10, 2018 regular meeting.

**MOTION:** Commissioner Fraino moved to approve the minutes of the July 10, 2018 regular meeting, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

- 2. Bills-**Chairman DiLorenzo asked for a motion to pay the bills as reviewed by Commissioners John Fraino and Alan Barone and Chief Miller on August 13, 2018.

**MOTION:** Commissioner Alan Barone moved to approve the bills totaling \$22071.64 for the period 7/12/18 through 8/14/2018 seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Chief Miller noted that the bill for Halligan is being held for further review.

- 3. Correspondence-**

AFDSNY- 2018 Summit information regarding schedule of seminars

Fire Alarm Inspection Report received for St.2

Certificate of Liability Insurance-County Waste

**Room Requests-**

**Wednesday August 15, 2018 6 pm to 8 pm Alzheimer's Association Board meeting**

Requested by Sgt. Roloson TOLPD for use of the Meeting Room.

**MOTION:** Commissioner Alan Barone moved to approve the request for use of the meeting room for the Alzheimer's Association Board meeting on Wednesday, August 15, 2018, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**Friday November 9, 5:30 PM to 10:30 PM**

**Saturday November 10, 8 am to 4:30 PM**

**Sunday November 11, 2018 8 Am to 12 noon** requested the community room

**November 11, 2018 8 am to noon** requesting the meeting room. NYS Principles of Instruction  
Requested by Chief Peter Miller

**MOTION:** Commissioner Alan Barone moved to approve the request for use of the community and meeting room for the NYS Principles of Instruction for the following dates:

Friday November 9, 5:30 PM to 10:30 PM

Saturday November 10, 8 AM to 4:30 PM

Sunday November 11, 2018 8 AM to 12 noon

Seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**Tuesday, December 4 , 2018 6:30 PM to 10 PM and Saturday December 8, 2018 8AM to 4 PM**

For Ulster County Class with county instructors. Requested by Chief Peter Miller.

**MOTION:** Commissioner Alan Barone moved to approve the request for the community on December 4, 2018 and Saturday December 8, 2018 for County Classes as requested by Chief Peter Miller, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

It was noted that the Hose Company Christmas Party will be on December 8 2018 and the Children's Party will be held on December 9, 2018.

Commissioner Fraino noted that he spoke with John Porco and our cost for propane will be \$1.799 per gallon for the 2018-2019 season and fees will be waived.

**4. New Membership-** Darren Patrick Fina for Active membership

Chairman DiLorenzo stated that we have a low injury rate due to our training; we are sticklers for training. Commissioner Fraino stated we welcome new members. Mr. Fina has previous Experience as an interior firefighter.

**MOTION:** Commissioner John Fraino moved to approve the Active membership of Darren Patrick Fina , pending his successful completion of a physical exam, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent  
Motion carried.

**5. COMMITTEE REPORTS**

**Buildings and Grounds ST 1-Cmrs. Bragg and Barone**

**Air movement Fans-** pending

**Amplifier-**burned out and was replaced.

**SCBA Fill Station-**some issues; but it's okay.

**Bay Windows-**cleaned. Bill Welch to buff floors next.

**Other Work-** Tommy Phillips built the mezzanine, started installation of wainscoting in ready room.

**Message Board-** needed a module replaced; completed

**Buildings and Grounds St.2-Cmrs. Erichsen and Fraino**

**Fire Alarm Inspection-7/23/18**

**691-7439**- has been disconnected as we have gone wireless.

**Security Cameras**-Proposal from A & R

**Generator**-Certificate of Compliance

**Porco Energy Corp**- 2018-2019 heating season \$1.799 per gallon

**Bathroom Update**- To bring in to compliance of ADA.  
it may be possible to get through the bidding process this year

**Water**- it was noted that water spots still occur on trucks when washed.

**6. New Apparatus**- Chief Miller reported that we are researching at this time.

**7. Insurance/Workers Compensation**

Cancer Insurance Update- Chairman DiLorenzo reported that this insurance will be Effective 1/1/2019 Cost estimate is \$190 per person; only for interior firefighters. Need five consecutive Physicals and FIT tests.

**8. Physical Fitness-**

Total reimbursed \$684.40 for 2017

1<sup>st</sup> Qtr 2018 total reimbursed \$83.06

2<sup>nd</sup> Qtr 2018 total reimbursed \$92.62

Preventive Maintenance for fitness equipment performed on 8/15/17

**9. Ulster County Fire District Association-Cmrs. Bragg, DiLorenzo, September 2018 at Highland Fire District**

**10. Service Awards July 2018 activity posted 8/2/18**

Chairman DiLorenzo announced that members should look at their numbers as we are in the third quarter of the year.

**11. Treasurer's Report-**Treasurer Passikoff

2019 Budget –Aug 21 2019 A separate line item for the Cancer Insurance will be added To the Budget.

It was noted that the 2018 Audit and AUD was sent to the NYS Comptroller.

July 2018 Financial Report was distributed to the Board. Treasurer Passikoff stated that There was nothing out of the ordinary to report.

**12. Public Comment-** Hose Company President Jim Balint announced that our 125<sup>th</sup> Anniversary will take place in 2019, and we will be hosting the Ulster County Parade here in Highland. It will be a 6 pm evening parade, culminating with fireworks. The night before the parade, Friday, there will be a catered dinner at the Highland High School with an Awards Ceremony in the Auditorium. Mike Depaola is President of the Ulster County Volunteer Fireman's Association.

**13. Chief's Report-** Chief Peter Miller reported the following:

8/15/18- Pump test

8/17/18 – Hose Testing begins

8/23/18- SCBA Confidence

8/27/18- Duty night

9/11/18- Due to the 9/11 Memorial Service, the Board meeting should start later.

6:30 PM Memorial Ceremony begins.

9/6, 9/20 and 9/29/18-Auto Extrication

9/15/18- Ardsley. Westchester County Parade 31-35

Park Place-site plan change; Town of Lloyd is lead agency

Lloyd Police-along with the DOT to initiate DO NOT BLOCK THE BOX to minimize

Cars from blocking the exit from the Firehouse parking lot for police and fire vehicles.

Executive session regarding potential contractual issues.

OSHA Hazmat- discussion regarding no-shows.

Grant- received documents to fill out.

Fire Police-now will be reported on-line.

Scanner- will not be amplified through whole building.

**14. Old Business-**

**Security- A&R Security Proposal**

**MOTION:** Commissioner Alan Barone moved to go forward with A & R's Proposal in the amount of \$3995 for Station 2, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**15. New Business**

**Whistleblower Policy**

**MOTION:** Commissioner Alan Barone moved to adopt the Whistleblower's Policy, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. See Attached Resolution in its entirety.

**Resolution to raise Gas Credit Cards daily Limit**

**MOTION:** Commissioner Alan Barone moved to raise the daily limit on the gas credit cards from \$200 to \$600, with the exception of Car 31-80 which will remain at \$200 seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**Technology Update- Review of Quotes**

**September 11, 2018-** Board agreed to start meeting at 7:30 PM to accommodate the 9/11 Ceremony.

**Authorization to permit 31-45 to Ardsley and Dobbs Ferry**

**MOTION-** Commissioner Barone moved to authorize 31-45 to Ardsley and Dobbs Ferry for the Westchester County Parade on 9/15/18, seconded by John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**Porco Propane Gas**

**MOTION-** Commissioner John Fraino moved that we use PORCO for our propane supplier at a cost of \$1.799 per gallon for the 2018-2019 heating season, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

RFP for Audit 2018- discussion regarding preparation of RFP.

**2019 Budget-**

8/21/18- Special Meeting for 2019 Budget.

October 16- Budget Hearing

9/30/18- Firemen's Home BBQ

Commissioner Fraino stated that a page in the minutes should be dedicated to Past Commissioner Lindy Palladino.

**16. Executive Session-**

**MOTION:** Commissioner John Fraino moved to go to executive session at 8:30 pm at the request of Chief Peter Miller to discuss a potential contractual issue, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

**17. Return to regular session and Adjournment-**

**MOTION:** At 9 PM, Commissioner John Fraino moved to return to the regular session of the meeting, and there being no further business moved to adjourn at 9 PM, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Respectfully submitted,

Denise A. Holzberger, District Clerk